

**SPARC (Sprague Park and Recreation Committee)**  
**Minutes**  
**12-07-06**

Attendees: K. Hurst, B. Hurst, M. Smith, D. Woods, N. Foley, S. Larkin, R. Patchell

1. Call to order 7:15 pm
2. Motion to accept previous minutes by B. Hurst, 2<sup>nd</sup> R. Patchell. All approve.
3. Discussed response to 1<sup>st</sup> Selectman's Office and BOF, addressing concerns they have about SPARC having their own checking account. Marien & Co. have been very helpful and will bring the issue up to the BOF. Members discussed our options and the content of response letter draft. Motion to accept letter draft (with changes made) by S. Larkham. 2<sup>nd</sup> by M. Smith. All in favor.
4. Discussed letter received from Town Grant Writer adressed to SPARC via K. Hurst. It concerned SPARC endorsement of a Grant Proposal being submitted. The letter content addressed SPARC as an "advised participant" and having a direct relationship with the Conservation Commission. Since this commission has never been included in any of the discussions or any decisions concerning this project, all felt it would be inappropriate to include an endorsement. Especially since it was requested the week prior, with a 7 day deadline response timeframe. All agreed with Chairpersons decision.
5. Report bt D. Woods on the development of the online calendar. She has worked with Peter Silvestri on a Goggle Calendar site. All upcoming events are listed for this and the upcoming year. Motion to accept calendar as designed and drafted by M. Smith. 2<sup>nd</sup> by R. Patchell. All in favor.
6. Discussed Indoor Soccer League with N. Foley and M. Smith. League is up and running and has been having a very positive response from participant and parents. Cost has been kept low for locals. \$10 has been cost for shirts/ shorts. This is a "pilot program" Out of town participants will be charged a slightly higher rate to play in league. Next year, planning on an actual league. Motion to accept all children from St. Joes for 06/07 soccer league by M. Smith for \$20. 2<sup>nd</sup> by S. Larkham. All in favor.
7. Discussed using a Storage Unit rental from Murphy's Storage Unit rentals of Franklin. N. Foley has arranged free rental for SPARC for 3 months. Maybe longer. Motion to make it a permanent rental for SPARC equipment by M. Smith. 2<sup>nd</sup> B. Hurst. All in favor.
8. Monday the 18<sup>th</sup> 1000 will be the day to move items from town site to the new site.
9. Discussed follow up of coordinating a Teen Committee to encourage youth participation and generate community involvement. N. Foley and M. Smith will be coordinator of group. All in favor of the formation of such a group.
10. Motion to nominate N. Foley to the position of Director of Marketing by M. Smith. 2<sup>nd</sup> by D. Woods. All in favor.
11. Motion to establish D. Woods as the Director of Volunteers by K. Hurst, 2<sup>nd</sup> B. Hurst. All in favor.

12. Motion to send two SPARC members to a sanctioned food operator/service course, sponsored by Uncas Health District. Course is Jan 10<sup>th</sup>. B. Hurst and N. Foley volunteered to attend. All in favor. Cost is \$125 per person.
13. Motion to pay a USA Cycling License fee for 07 by R. Patchell. 2<sup>nd</sup> S. Larkham. All in favor.
14. Motion to “pass” on offer/ invoice submitted by BIKEGUY to promote and coordinate the Three Village Tour Bike race. All member felt cost was too high (\$10,000) for something we did ourselves with minimal professional advisement. Motion by S. Larkham, 2<sup>nd</sup> by N. Foley. All agreed.
15. Discussed Operating Budget and Budget input for fy07. Input is due to BOF by 2/27/07. Members need to work out cost projections and come to next meeting prepared to discuss our budget.
16. Pursue the following options:
  - Develop a relationship with UCONN Landscape Design department. Future design projects such as Ball field and Mukluk recreation capabilities.
  - Develop good accounting practices, especially with donations, etc.
  - Develop a Rental Policy for Poles/ Banners to retain control and be the authority to resolve a rotation policy. Get a placard with info on renting.
17. To do.....
  - Bring in Award Board for mounting in town hall. (B. Hurst).
  - Follow up on Town Signs and Information kiosk.
  - Discuss “Big S Yard Sale” for Spring. (B. Hurst) Develop guidelines.
  - Approach budget.
  - VHF Radios
18. Adjournment  
9:45pm